



ISO 45001:2018 OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEMS IMPLEMENTATION TRAINING COURSE

COURSE CRITERIA

UPON COMPLETION OF THIS COURSE,
LEARNERS WILL BE ABLE TO:

- Know and understand the requirements of the latest version of ISO 45001:2018;
- Use the knowledge and skills learnt in this course to successfully plan and implement ISO 45001:2018 OH&S management system into your organisation;
- Understand how to manage the project and a team using project management principles and techniques recommended in this course;
- Ensure changes to processes and procedures are communicated and everyone is trained so they can support and contribute to the management system objectives;
- Plan and prepare activities in readiness for the Certification Audit.

PRIOR KNOWLEDGE

It will be beneficial if the learner has existing knowledge of Annex SL and an understanding of the requirements of ISO 45001:2018.

COURSE CERTIFICATION

Learners will be required to complete the entire course and gain a pass mark of 80% or more in the final assessment. Upon successful completion learners will be able to download a certificate of completion.

COURSE CONTENT

**SESSION 1: THE OCCUPATIONAL HEALTH
AND SAFETY MANAGEMENT SYSTEM ISO
45001:2018**

- Background
- Occupational health and safety management
- Scope
- Benefits

**SESSION 2: UNDERSTAND THE
CERTIFICATION STAGES OF AN AUDIT AND
THE BENEFITS OF BEING CERTIFIED**

- How to achieve certification
- Stage 1 audit
- Stage 2 audit

**SESSION 3: PROJECT MANAGEMENT
PRINCIPLES AND THEIR APPLICATION**

- Project management principles
- Project phases
- Project goals
- Project roles & responsibilities
- Managing the project activities
- Planning the project
- Gap analysis
- Creating tasks
- Controlling the project
- Reporting on progress
- Estimating and monitoring

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COURSE DURATION: 1 hour
DELIVERY METHODOLOGY: eLearning
COURSE LANGUAGE: English
ACCREDITATION: SGS

COURSE DESCRIPTION

The objective of this course is to provide learners with the knowledge and skills required to understand and implement an OHS Management system based on ISO 45001:2018.

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SESSION 4: ACTIVITIES TO PREPARE FOR THE AUDIT

- Audit purpose
- Risks and registers
- Regulatory guidelines
- Hazards and risks

SESSION 5: REQUIREMENTS OF ISO 45001:2018

- Overview of the requirements
- Documented Information
- Management system manual
- Other documents
- The importance of people
- Support
- Training
- Monitor effectiveness of the management system
- Management review

SESSION 6: CERTIFICATION

- Selecting a certification body
- Outcomes of the audit
- The certification of compliance